



**PROFESSIONAL COURSES IN  
BUSINESS & MANAGEMENT**  
**IN COLLABORATION WITH  
CAMBRIDGE INTERNATIONAL  
COLLEGE (CIC) UK**



**Cambridge**  
*International College*



**Kenya Power**

## BACKGROUND

Cambridge International College is a professional, accredited British institution that has been in existence for over 80 years. Cambridge International College provides professional, vocational, high- quality training programs worldwide, including Africa, East Africa and Kenya

## WHY CONSIDER THE PROGRAMS

- ✓ Professional development and growth
- ✓ To acquire specific skills and knowledge for direct day to day application at work
- ✓ Eligibility to join both local and international professional bodies;
- ✓ Access to networking and learning opportunities
- ✓ Be updated on trends and best practices in your industry
- ✓ Mentor others and be mentored through your professional body
- ✓ Professional recognition

## WHAT LEVELS ARE COVERED

The CIC professional programs effectively cater for training requirements at all levels from entry level to senior management in virtually all business functional areas. The programs include career diplomas, specialist higher diplomas and mastery diplomas for senior management which cover units to enable trainees to gain mastery knowledge and skills in specialized fields in their professions.



## PROGRAMS OFFERED

### A. CIC International Career Development

#### Premier Diploma Programs:

- Human Resource Management
- Purchasing & Resourcing Management
- Sales Management & Marketing
- Stores Management & Stock (Inventory) Control
- Supervisory Management
- Modern Management and Administration
- Health & Safety in the Workplace (Occupational Health and Safety)
- Business Management & Administration
- Accounting & Finance in Business & Management
- Administrative/Personal Assistant/Secretarial Duties
- Advanced Study of Theory & Practice of Management & Administration
- Advertising & Public Relations
- Business Organization & Management
- Communication in Business & Management
- Computers & IT in Business & Management
- Office Management & Administration

### B. CIC International Career Progress Diploma

#### Programs:

- Project Management
- Credit Management
- Employee Development
- Event Management: Strategy & Planning
- Event Management: Operations & Logistics
- Financial Management
- Global Marketing Management

- International Business & Trade
- Leadership & Team Management
- Logistics, Supply Chain & Transport Management
- Supply Chain Strategy & Organization
- Strategic Human Resource Management

### C. Specialist Higher Diploma

Human Resource Specialist Higher Diploma

This is a unique, challenging, enjoyable and professional and HR special programme covering

Human Resource & Personnel Management and Strategic Human Resource Management and leads to (3) awards:

- a) Diploma in Human Resource & Personnel Management
- b) Diploma in Strategic Human Resource Management AND the
- c) Human Resource Management Specialist Higher Diploma

### 2. Supply Chain Specialist Higher Diploma

This is a specialized course for logistics and supply chain professionals covering the areas of Logistics, Supply Chain and Transport Management and Supply Chain Strategy and Organization.

- a) Diploma in logistics, supply chain & transport management
- b) Diploma in Supply Chain Strategy and Organization
- c) Logistics, Supply Chain Specialist Higher Diploma



### **D 'Mastery of Management' Diploma Programs (For Senior Management)**

CIC 'Mastery of Management' Programs are designed for senior managers, directors, executives and professionals who require to gain specialist, Masters level awards and knowledge in a particular field. Applicants should possess a suitable high level of knowledge and ability, and should have completed appropriate levels of study and training, for example undergraduate and graduate degrees.

CIC's 'Mastery of Management' Programs incorporate the strongest educational materials and syllabuses written by leading authors, and developed and produced by leading professionals. They provide the opportunity to study a range of Programs comprising best learning

practice and market-leading content which help Members to understand and apply the content, whether studying or at work.

### **Mastery of Management Diplomas are offered in the following areas**

- Corporate Strategy & Planning (Strategic Management)
- Management & Leadership
- Organizational Design & Behaviour
- Organizational Understanding & Development
- Management of Human Resources
- Managerial Economics
- Marketing strategy
- International Marketing
- Logistics Management
- Operations Management
- Event Management
- Business Finance and Investment

## **CERTIFICATION AND MEMBERSHIP TO PROFESSIONAL BODIES**

The CIC qualifications are recognized and accredited internationally. In Kenya the CIC programs are approved by the National Industrial Training Authority (NITA) as professional courses since they are skills based. The exams are administered locally by the Kenya National Examinations Council (KNEC).

In Kenya the CIC programs are accredited and recognized by professional bodies, and holders of the various qualifications are eligible for membership to the following bodies, including:-

- Institute of Human Resource Management (IHRM). - For HR professionals
- Kenya Institute of Management (KIM) - For business and management qualification holders.
- Kenya Institute of Supplies Management - For qualifications in Purchasing & Resourcing Management, Logistics, Supply Chain & Transport Management, Supply Chain, Stores Management and Inventory (Stock Control)
- Kenya Association for Project Managers (KAPM). - This is the professional body of Project Planning and Management Professionals in Kenya
- Marketing Society of Kenya(MSK) - holders of Cambridge International College qualifications in Sales Management and Marketing are admitted as members to the society.
- NITA (National Industrial Training Authority) recognizes the programs as skills development programs

### **International Bodies:-**

- Society of Human Resource Management (SHRM) of USA, the largest HR professional association in the world with membership in 160 countries.
- Institute of Leadership and Management (ILM) which is the world renown professional body for managers and leaders
- Association for Project Management(APM), Europe's largest professional body for project and programme management professionals.

## INTERNATIONAL ACCREDITATION

Cambridge International College is accredited and affiliated to various accrediting and governing bodies in the UK as follows:-

1. Education Development International (Pearson EDI)
2. The British Institute for Learning and Development (BILD).
3. International Association for Distance Learning (IADL).
4. Department for International Development (DFID):- Government's Department for International Development (DFID).
5. United Kingdom Register of Learning Providers.
6. Evaluation & Accreditation of Learning Providers (EALP):
7. British Qualifications: This body provides a Guide to Qualifications in the United Kingdom. CIC is listed in British Qualifications, the complete guide to Professional Vocational & Academic Qualifications in the United Kingdom.



**METHOD OF STUDY:**

IESR will use hybrid method combining Open Distance Learning and selected Instructor-Led Training Sessions. All course materials are supplied with a comprehensive study guide. The students are not required to buy texts books, additional online study resources are available.

**Distance-Learning benefits:**

- Study wherever you are:
- Flexibility
- Convenience
- Self-paced study
- Spend less time on travel (Exams in nearest KNEC center to improve career prospects)

**Examinations:**

Cambridge International College's examinations in Kenya are administered and invigilated by the Kenya National Examination Council (**KNEC**) at their approved examination centres in various parts of the country. As a KNEC training and examination centre, examinations will be held in the IESR once in collaboration with CIC.

---

**Enquiries**
**Contact details**

**CIC Coordinator, Institute of Energy  
Studies & Research**

**P.O. BOX 10355-00100, NAIROBI KENYA.**

**TEL:0725559900/020-2666348/6.**

**E-mail: iesrcourses@kplc.coke**

## **Which is your professional body?**

Are you a member of a professional body? What are you missing by not being a member of your respective professional body?

Most specializations and industries have a professional body, normally an association or institute, which people with the appropriate background, experience or qualifications can join. In some professions such as engineering, accountancy, legal and human resources, it is mandatory to join the professional body for you to practice in your field.

## **What is the benefit?**

- Professional Recognition
- Shows expertise in your profession
- Adds to your credibility
- Shows that you are serious about your career and professional development
- Gives you access to industry news, surveys, reports, updates, career information, jobs, and details of events.
- Gives you forums to ask questions related to your profession and growth
- Networking Opportunities
- Information on regional networking and professional development events that you can attend
- National expos and conferences
- Excellent networking and research opportunities.
- Volunteer opportunities that can help you raise to raise your profile
- Magazines
- Access to excellent monthly or quarterly magazines, industry news and articles
- Career Development
- Continuous professional development (CPD)
- Added professional credibility.

Grow your career with us, link up with the right professional body



**Kenya Power**